

## Minutes of Steering Group Meeting

Wednesday 15<sup>th</sup> Jan 2020 at 11 am BST

Attendees: Antonio Astone, Jose Abreu, Lex De Bruijn, Josh Jacobs, Cristina Lopez, Shaun McCarthy, Colin McKerracher, Carole Ann Smith, Staffan Soderberg, Annie Sorel.

Welcome by Shaun

1. Carole Ann gave a brief data report and answered questions.
2. Website.

Shaun explained how the website has been improved now Rouge have updated some functions. There have been improvements made for Carole Ann in the dashboard functionality and an increase in speed of the site, especially on the Self Assessments. They have also added a “Welcome page” with choices for the User so they can access the self-assessment tool much easier. Shaun demonstrated the self-assessment tool and results data and gave examples of how the data was already being used by students and academics. We now have the self-assessment tool and the results in many different languages. Please take a look.

3. Webinars.

Shaun gave feedback on the successful webinars we have already had and talked about future webinars. He asked for volunteers to give a 10-minute perspective on ISO 20400 / sustainable procurement on the 6<sup>th</sup> August 2020 at 11 am GMT.

6<sup>th</sup> August ... “Around the world update about ISO20400 / sustainable procurement”

12<sup>th</sup> August Modern Slavery (4 speakers booked) from UK, Australia, and a Global perspective.

18<sup>th</sup> August Plastics pollution

Coming in September ....

Sustainable Procurement in Rail Sector

Embodied Carbon.

Lex suggested social value and category priorities for a further webinar.

#### 4. AOB.

Staffan raised an important point that standards have an automatic systematic review every 5 years. This is to decide if the standard should be revised, kept as is or withdrawn.

ISO20400 and 26000 are linked and ISO 26000 will be reviewed this year and any proposed changes may affect ISO 20400

A new technical committee for social responsibility is being proposed by Afnor. Colin stated that so far there is no formal proposal to include ISO 20400 but the scope of the proposed committee is very broad and there could be a future proposal to include ISO 20400.

We are looking at employing freelance translators for when we need translations quickly. Although we would be grateful to anyone who could please read them prior to them being added to the ISO20400.org website.

Next meeting via Skype on Thursday 15<sup>th</sup> Oct 2020 at 11 am BST

Many thanks

Carole Ann