

Minutes of Steering Group Meeting

Wednesday 13th Jan 2021 at 11 am BST

Attendees: Antonio Astone, Gisele Villas Boas, Tanya Harris, Josh Jacobs, Shaun McCarthy, Colin McKerracher, Adriana Rosenfeld, Staffan Soderberg, Annie Sorel, Jorge Soto.

Guest Ross Primer.

Welcome by Shaun

1. Carole Ann gave a brief data report and answered questions.
2. Shaun gave a brief update of the Self-Assessment tool and Self-Assessment pdf to show the different languages. Annie was assured the French pdf form is still the developers.
3. Webinars : Webinars are proving very popular on the website with good attendance from a variety of countries. Shaun asked if the steering group had any suggestions for future webinars subjects and if anyone would like to offer to be a speaker or could suggest speakers we could contact. We had a few suggestions and will look into this going forward.
4. Ross Primer introduced himself and talked about the questionnaire and report he is compiling for us to post onto our website and in social media to celebrate the ISO 20400 standards 4th Anniversary. Lots of additional ideas were suggested as to how we can promote and celebrate this anniversary and Carole Ann will start to investigate this.

Our next meeting will be on Thursday 25th March 2021 from 11 am to 12 noon UK time.

Carole Ann

